

NOTICE OF REQUEST FOR PROPOSALS

**ELECTRICIAN SERVICES FOR THE TOWN OF MONROE WATER DISTRICT
FACILITIES AS NECESSARY**

NOTICE is hereby given that RFPs will be received by the Town Clerk, for the Town of Monroe, County of Orange, State of New York on or before **March 15, 2019** at 10:00 A.M., prevailing time, at Monroe Town Hall, 1465 Orange Turnpike, Monroe, New York, at which time and place proposals will be opened and read in public for:

**ELECTRICIAN SERVICES FOR THE TOWN OF MONROE WATER DISTRICT
FACILITIES AS NECESSARY**

FOR A CONTRACT PERIOD OF March 18, 2019 through March 18, 2020.

Interested parties may request the RFP, including detailed specifications and other RFP information from the Town Clerk's Office at the above address beginning on **March 1, 2019**, during regular business hours 8:00 A.M. to 4:00 P.M., excluding holidays and weekends.

All Proposals must be presented on forms supplied by the Town in the RFP. Any RFPs not returned on the proper forms will not be considered. All blank spaces for prices must be filled in, in ink or typewritten, in both words and figures. Erasures or other changes in the Proposal must be explained or noted and initialed by the Contractor. Where there is a discrepancy between amounts in written words and printed numbers, the written word will control. **Proposals must be received by the Town Clerk's Office no later than 10:00 a.m. on March, 15, 2019.** In the event of duplicate Proposals, the Town Board reserves the right to make the award to the Proposer it believes would best service the needs of the Town. The Town Board further reserves the right to waive informalities and to reject any and all Proposals, provided the best interest of the Town is served thereby.

RFPs shall be plainly marked on the outside of the sealed envelope as follows: **PROPOSAL FOR ELECTRICIAN SERVICES FOR THE TOWN OF MONROE WATER DISTRICT FACILITIES AS NECESSARY.** The Town assumes no responsibility for Proposals returned by mail.

Dated: March 1, 2019

BY ORDER OF THE TOWN BOARD
OF THE TOWN OF MONROE
MARY ELLEN BEAMS, TOWN CLERK