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Assessor:
April McDonald, IAO
845-783-1900 ext. 206

Memo

To: Supervisor Cardone, Town Board

From: Assessor's Department

Re: May Activity Report

Date: May 1-31, 2019

The Board of Assessment Review (BAR) was held on May 28, 2019 at the Monroe Senior Center, 101 Mine Road, Monroe, New York from 4pm to 8pm. The meeting was attended by BAR members Paulette Browne, Rosemary Knapp and Laura Fernandez, as well as April McDonald (Assessor), Nancy Elgueta (Assessor's Clerk) and Alexandria Trovato (Secretary.)

There was one resident who submitted a grievance at this session. We have received seventy-eight applications that the BAR will review.

The BAR has met once and a subsequent meeting is scheduled for June 6, 2019. Once all of the reviews are complete, letters will be mailed to all real property owners of the board's decisions.

After the Final Assessment Roll is completed on July 1st, we will begin to prepare for Small Claims Assessment Review. These actions are filed by any resident owner of a one, two or three family home, who has filed a grievance and is not satisfied with the BAR's determination.

In addition, we continue to manage the routine affairs of the office, responding to phone calls, walk-ins, and continue our efforts to collect inventory.